



2024-2025 RAPEP MEMBERSHIP AND LICENSING GUIDELINES

The criteria to be used to assess applications for RAPEP membership and licensing in class A and B shall include academic qualifications in an environmental discipline. All applicants must demonstrate that they have been predominantly involved in relevant EIA work experience and for higher level categories, applicants should demonstrate core competencies in EIA.

Table 1: Education and Experience required per Category of Licensing in Class A

Category of expert	Academic qualification from a recognized university in environmental sciences or pure and applied sciences with environmental related options	Minimum relevant working experience in Environmental Assessments
Junior expert: An expert who has recently graduated from a university and has commenced the practice of environmental assessment works.	Bachelor's degree Or Master's degree	0 years' experience
Associate expert: A mid-career practicing environmental expert with a minimum of 4 years of practical experience since completing the university. Should have accumulated practical experience on complex projects with evidence of collaboration with other environmental professionals.	Bachelor's degree	4 years' experience
	Master's degree	3 years' experience
	PhD	0 years' experience
Lead expert: A leading environmental professional with at least eight years of practical experience in project and personnel management and	Bachelor's degree	8 years' experience (or) 4 years as an Associate Expert
	Master's degree	7 years' experience (or) 3 years as an Associate Expert

Category of expert	Academic qualification from a recognized university in environmental sciences or pure and applied sciences with environmental related options	Minimum relevant working experience in Environmental Assessments
capability to supervise and mentor associate and junior experts.	PhD	5 years' experience (or) 2 years as an Associate Expert
Consulting Firm:	At least one shareholder who is either a registered and compliant Lead Expert or Associate Expert with qualifications and experiences as stated above.	

Table 2: General Criteria and Requirements per Category of Licensing for Class A

Category of expert	Criteria
<p>Junior expert: A professional who has recently graduated from a university and has commenced the practice of environmental profession.</p>	<ol style="list-style-type: none"> 1. Bachelor's degree or Master's degree without any practical experience; 2. Equivalence of the degree certificates if obtained from a foreign higher institution of learning; 3. CV; 4. Any other relevant Supporting documents; 5. Copy of ID; 6. Form F2 and Code of Ethics that are well filled and signed; 7. Proof of payment of application fees (10,000frws); 8. Application letter addressed to the Chairman; 9. Valid Criminal Record Certificate; 10. Duly filled and signed employment declaration form;

Category of expert	Criteria
<p>Associate expert: A mid-career practicing environmental expert with a minimum of 4 years of experience since completing the university with a consolidated practical experience on complex projects with evidence of collaboration with other environmental professionals.</p>	<ol style="list-style-type: none"> 1. Bachelor's degree with 4 years' practical experience or a Master's degree with 3 practical years' experience; 2. Equivalence of the Degree certificates if obtained from a foreign higher institution of learning; 3. CV; 4. Summary of completed projects and key tasks assigned; 5. References from three (3) clients or other professionals in the field; 6. A foreign expert applying for membership in this category must provide a valid registration certificate and practicing license issued by an Environmental Institution or Association in the Country of origin; 7. Any other relevant supporting documents; 8. Copy of ID; 9. Valid Criminal Record Certificate; 10. Form F2 and Code of Ethics that are well filled and signed; 11. Proof of payment of application fees (10,000frws); 12. Duly filled and signed employment declaration form; 13. Application letter addressed to the Chairman;
<p>Lead expert: A lead environmental expert with at least eight years of practical experience in project and personnel management and capability to supervise and mentor associate and junior experts.</p>	<ol style="list-style-type: none"> 1. Bachelor's degree with 8 years of practical experience or 4 years as an Associate Expert. Master's degree with 7 years of practical experience or 3 years as an Associate Expert or PhD with 5 years practical experience or 2 years as an Associate Expert; 2. Equivalence of the Degree certificates if obtained from a foreign higher institution of learning; 3. CV; 4. Summary of completed projects and key tasks assigned; 5. References from three (3) clients or other professionals in the field; 6. A foreign expert applying for membership in this category must provide a valid registration certificate and practicing license issued by an

Category of expert	Criteria
	Environmental Institution or Association in the Country of origin; 7. Any other relevant supporting documents; 8. Copy of ID; 9. Form F2 and Code of Ethics that are well filled and signed; 10. Proof of payment of application fees (10,000frws); 11. Application letter addressed to the Chairman; 12. Valid Criminal Record Certificate; 13. Duly filled and signed employment declaration form;
<p>Consulting Firm: Are comprised of multi-disciplinary teams of experts under the leadership of environmental lead or associate experts and are licensed to conduct all environmental and social (ESIA) studies for all projects requiring teams of experts.</p>	1. At least one shareholder who is either a registered and compliant Lead Expert or Associate Expert. No expert shall be a shareholder in more than one consulting firm; 2. Copy of Company Registration Certificate from RDB; 3. Copy of valid Tax Clearance Certificate from RRA and RSSB (Not mandatory); 4. For a Foreign Company, it must provide valid Registration Certificate with a Professional Environment Institution or Association in the Country of origin; 5. Form F2 and Code of Ethics that are well filled and signed; 6. Proof of payment of application fees (30,000frws); 7. Application letter addressed to the Chairman;

General Criteria and Requirements for Membership in Class B

1. Application letter addressed to the Chairman;
2. Bachelor's degree in environmental sciences;
3. Equivalence of the Degree certificates if obtained from a foreign higher institution of Learning;
4. CV;
5. Copy of ID;
6. Form F1 and Code of Ethics that are well filled and signed;
7. Proof of payment of application fees (10,000frws);
8. Valid Criminal Record Certificate;